

# RURAL WATER DISTRICT #6 July 14<sup>th</sup> 2025 BOARD MEETING

2219 W HWY 51

WAGONER, OK 74467

PHONE: 918-485-4195

## AGENDA MINUTES

The Board of Directors of Rural Water District #6 held its regular monthly meeting on Monday July 14, 2025, at 7:00 pm at the office address listed above.

### I. PROCEDURAL ITEMS:

#### A. Call to Order.

Brad Jeffers CALLED MEETING TO ORDER AT 7:00 PM

#### B. Recording of Board Members Present or Absent.

| PRESENT | ABSENT | MEMBER                |
|---------|--------|-----------------------|
| X       |        | <u>JAMES FULK</u>     |
| X       |        | <u>BRAD JEFFERS</u>   |
| X       |        | <u>BECKY CAMPBELL</u> |
| X       |        | <u>MEL BAKER</u>      |
| X       |        | <u>CASS CAGLE</u>     |

#### C. Recognition of Visitors.

|                        |  |
|------------------------|--|
| <b>Curtis Marshall</b> |  |
|                        |  |
|                        |  |
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### II. NON-ACTION ITEM-UNSCHEDULED PUBLIC APPEARANCE:

- A. Time allotted for the item shall be 10 minutes.
- B. Visitors shall state their name and purpose to address the board.
- C. The Board shall not take a vote on this item but will retain the right to move any item presented to the next regular meeting.
- D. The Board shall take comments under advisement.
- E. The Board reserves the right to stop this item at any given time or point and move forward with the action items on the agenda.

| COMMENTS |
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## III. ACTION ITEMS:

The Board will consider, discuss and vote to approve or not approve those items listed in this section. These items having been properly presented at the office prior to the time this agenda was prepared. Board reserves the right to move the order of appearance of items by motion to do same.

### A. Approval of minutes of the June 9<sup>th</sup> monthly meeting.

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| <b>MOTION MADE BY</b> <u>Becky Campbell</u> <b>TO</b> <u>Approve</u> |
| <b>2<sup>ND</sup> BY</b> <u>Cass Cagle</u>                           |

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
| X    |    |         | <u>JAMES FULK</u>     |
| X    |    |         | <u>BRAD JEFFERS</u>   |
| X    |    |         | <u>BECKY CAMPBELL</u> |
| X    |    |         | <u>MEL BAKER</u>      |
| X    |    |         | <u>CASS CAGLE</u>     |

| COMMENTS |
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### B. Approval of minutes of the June 20<sup>th</sup> special meeting.

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| <b>MOTION MADE BY</b> <u>Mel Baker</u> <b>TO</b> <u>Approve</u> |
| <b>2<sup>ND</sup> BY</b> <u>James Fulk</u>                      |

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
| X    |    |         | <u>JAMES FULK</u>     |
| X    |    |         | <u>BRAD JEFFERS</u>   |
| X    |    |         | <u>BECKY CAMPBELL</u> |
| X    |    |         | <u>MEL BAKER</u>      |
| X    |    |         | <u>CASS CAGLE</u>     |

| COMMENTS |
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## C. Approval of Financial Reports for June 30, 2025.

Bank Reconciliation.

Income Statement.

Balance Sheet

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| <b>MOTION MADE BY</b> <u>Cass Cagle</u> <b>TO</b> <u>Approve</u> |
| <b>2<sup>ND</sup> BY</b> <u>Mel Baker</u>                        |

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
| X    |    |         | <u>JAMES FULK</u>     |
| X    |    |         | <u>BRAD JEFFERS</u>   |
| X    |    |         | <u>BECKY CAMPBELL</u> |
| X    |    |         | <u>MEL BAKER</u>      |
| X    |    |         | <u>CASS CAGLE</u>     |

| COMMENTS |
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- D. The manager will present list of monthly expenditures (including payroll) and claims for payment that have accrued, and checks written to be approved, and any other emergency payment made since our last regular board meeting. Motion to approve payment of bills, payroll for the month and other properly presented claims.

Check Register

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| <b>MOTION MADE BY</b> <u>Mel Baker</u> <b>TO</b> <u>Approve</u> |
| <b>2<sup>ND</sup> BY</b> <u>Becky Campbell</u>                  |

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
| X    |    |         | <u>JAMES FULK</u>     |
| X    |    |         | <u>BRAD JEFFERS</u>   |
| X    |    |         | <u>BECKY CAMPBELL</u> |
| X    |    |         | <u>MEL BAKER</u>      |
| X    |    |         | <u>CASS CAGLE</u>     |

| COMMENTS |
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- E. Discuss and possible action on benefit Unit applications as may be presented before the Board Meeting. Any necessary line extensions or easements, including any possible. The cost of such extensions that may be required by the board, will also be presented with this agenda item.

- i. TAP# 627 Corey Tipton is requesting  $\frac{3}{4}$ ' meter at 25437 E 690 Rd

|   |
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| <b>MOTION MADE BY _____ TO <u>No Action</u></b> |
| <b>2<sup>ND</sup> BY _____</b>                  |

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
|      |    |         | <u>JAMES FULK</u>     |
|      |    |         | <u>BRAD JEFFERS</u>   |
|      |    |         | <u>BECKY CAMPBELL</u> |
|      |    |         | <u>MEL BAKER</u>      |
|      |    |         | <u>CASS CAGLE</u>     |

| COMMENTS |
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- ii. TAP# 896 Lisa Miller is requesting  $\frac{3}{4}$ ' meter at S 270 Rd  $\frac{1}{2}$  mile N of E 760 Rd

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| <b>MOTION MADE BY <u>Mel Baker</u> TO <u>Approve</u></b> |
| <b>2<sup>ND</sup> BY <u>James Fulk</u></b>               |

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
| X    |    |         | <u>JAMES FULK</u>     |
| X    |    |         | <u>BRAD JEFFERS</u>   |
| X    |    |         | <u>BECKY CAMPBELL</u> |
| X    |    |         | <u>MEL BAKER</u>      |
| X    |    |         | <u>CASS CAGLE</u>     |

| COMMENTS |
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- F. Discuss and possible action on updating Banc First signature card members that need to be removed are James Humphries, Chris Albin, Dennis Patrick and Brent Bardell members being added Mel Baker, Cass Cagle, Becky Campbell and James Fulk

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| <b>MOTION MADE BY</b> <u>Cass Cagle</u> <b>TO</b> <u>Approve</u> |
| <b>2<sup>ND</sup> BY</b> <u>Becky Campbell</u>                   |

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
| X    |    |         | <u>JAMES FULK</u>     |
| X    |    |         | <u>BRAD JEFFERS</u>   |
| X    |    |         | <u>BECKY CAMPBELL</u> |
| X    |    |         | <u>MEL BAKER</u>      |
| X    |    |         | <u>CASS CAGLE</u>     |

| COMMENTS |
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- G. Discuss and possible action on approval of a disconnect policy.

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| <b>MOTION MADE BY</b> <u>Cass Cagle</u> <b>TO</b> <u>Approve</u> |
| <b>2<sup>ND</sup> BY</b> <u>Becky Campbell</u>                   |

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
| X    |    |         | <u>JAMES FULK</u>     |
| X    |    |         | <u>BRAD JEFFERS</u>   |
| X    |    |         | <u>BECKY CAMPBELL</u> |
| X    |    |         | <u>MEL BAKER</u>      |
| X    |    |         | <u>CASS CAGLE</u>     |

| COMMENTS |
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H. Discuss and possible action on approval of quotes for project list for maintenance, operations and repair items.

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| <b>MOTION MADE BY</b> <u>Becky Campbell</u> <b>TO</b> <u>Approve</u> |
| <b>2<sup>ND</sup> BY</b> <u>Cass Cagle</u>                           |

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
| X    |    |         | <u>JAMES FULK</u>     |
| X    |    |         | <u>BRAD JEFFERS</u>   |
| X    |    |         | <u>BECKY CAMPBELL</u> |
| X    |    |         | <u>MEL BAKER</u>      |
| X    |    |         | <u>CASS CAGLE</u>     |

| COMMENTS   |
|--|
| Approval to purchase new windows contractor Scissortail Windows & Doors contingent on warranty. Will get final approval from James Fulk. |
| Approval to purchase McElroy 26 fusion machine contingent on price will get final approval from James Fulk                               |
|  |

## IV. NEW BUSINESS

Business not known at the time agenda was posted.

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| <b>MOTION MADE BY</b> _____ <b>TO</b> <u>No Action</u> |
| <b>2<sup>ND</sup> BY</b> _____                         |

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
|      |    |         | <u>JAMES FULK</u>     |
|      |    |         | <u>BRAD JEFFERS</u>   |
|      |    |         | <u>BECKY CAMPBELL</u> |
|      |    |         | <u>MEL BAKER</u>      |
|      |    |         | <u>CASS CAGLE</u>     |

| COMMENTS |
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## V. EXECUTIVE SESSION

Proposed for discussion of personnel recommendations for resignation, termination, changes in status or employment of staff members, with possible vote to be taken after return to Open Sessions; pursuant to 25 O.S. Section 307 (B) (2)

- B. The Board will conduct an executive session pursuant to Title 25, Oklahoma Statutes, Section 307 (B)(1-2) concerning discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of an individual salaried employee and discussion regarding negotiations concerning the employees of the District.
- C. The Board will conduct an executive session with its legal counsel pursuant to Title 25, Oklahoma Statutes, Section 307 (B)(4) concerning pending investigations by legal counsel relative to claims by the District against the City of Wagoner and the Wagoner Public Works Authority. Legal counsel has advised the Board that disclosure to third parties of the report to be made by legal counsel to the Board during executive session would seriously impair the ability of the Board and its legal counsel to process claims and/or conduct the continuing investigation into the claims and potential or pending litigation.

**MOTION MADE BY** Mel Baker **To** Enter Executive Session @ 8:07 pm

**2<sup>ND</sup> BY** Cass Cagle

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
| X    |    |         | <u>JAMES FULK</u>     |
| X    |    |         | <u>BRAD JEFFERS</u>   |
| X    |    |         | <u>BECKY CAMPBELL</u> |
| X    |    |         | <u>MEL BAKER</u>      |
| X    |    |         | <u>CASS CAGLE</u>     |

## COMMENTS

**MOTION MADE BY** James Fulk **To Come Out of Executive Session @** 8:09

**2<sup>ND</sup> BY** Becky Campbell

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
| X    |    |         | <u>JAMES FULK</u>     |
| X    |    |         | <u>BRAD JEFFERS</u>   |
| X    |    |         | <u>BECKY CAMPBELL</u> |
| X    |    |         | <u>MEL BAKER</u>      |
| X    |    |         | <u>CASS CAGLE</u>     |

## COMMENTS

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## VI. ADJOURNMENT

|   |
|---|
| MOTION MADE BY <u>Becky Campbell</u> To Adjourn at <u>8:11 pm</u> |
| 2 <sup>ND</sup> BY <u>Mel Baker</u>                               |

| VOTE |    |         |                       |
|------|----|---------|-----------------------|
| YES  | NO | ABSTAIN | MEMBER                |
| X    |    |         | <u>JAMES FULK</u>     |
| X    |    |         | <u>BRAD JEFFERS</u>   |
| X    |    |         | <u>BECKY CAMPBELL</u> |
| X    |    |         | <u>MEL BAKER</u>      |
| X    |    |         | <u>CASS CAGLE</u>     |

| COMMENTS |
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