

**OFFICE COPY**  
**WAGONER COUNTY RURAL WATER DISTRICT #6**  
**May 13, 2024, MONTHLY BOARD MEETING**  
2219 W HWY 51 WAGONER, OK 74467  
[ruralwater6wagoner@gmail.com](mailto:ruralwater6wagoner@gmail.com)      PHONE: 918-485-4195

**AGENDA**

The Board of Directors of Rural Water District #6 will hold a regular monthly meeting on Monday May 13, 2024, at 7:00 pm. The meeting will be held at the District Office located at the address listed above.

**I. PROCEDURAL ITEMS:**

- A. Call to Order.
- B. Recording of Board Members Present or Absent.
- C. Recognition of Visitors.

**II. NON-ACTION ITEM-UNSCHEDULED PUBLIC APPEARANCE:**

- A. Time allotted for the item shall be 10 minutes.
- B. Visitors shall state their name and purpose to address the board.
- C. The Board shall not take a vote on this item but will retain the right to move any item presented to the next regular meeting.
- D. The Board shall take comments under advisement.
- E. The Board reserves the right to stop this item at any given time or point and move forward with the action items on the agenda.

**III. ACTION ITEMS:**

The Board will consider, discuss and vote to approve or not approve those items listed in this section. These items having been properly presented at the office prior to the time this agenda was prepared. Board reserves the right to move the order of appearance of items by motion to do same.”

- A. Charles Emery to discuss payment for the improvement of the Mitchell Tower access road.
- B. Discuss and review possible payment plans/forgiveness for water leaks.
  - 1. Kim Gentry
  - 2. Pam Smittle
- C. Discuss actions to be taken regarding the past due benefit unit holder accounts.
- D. Discuss the proposed changes to the rate increase schedule with Wagoner County RWD2.
- E. Discuss and review the Letter Inserter Lease.
- F. Approval of Minutes of the April 8th Monthly Meeting.
- G. Approval of Monthly Operations Report for April 2024.
- H. Approval of Financial Reports for April 30, 2024.
  - Bank Reconciliation.
  - Income Statement.
  - Balance Sheet.
- I. The manager will present list of monthly expenditures (including payroll) and claims for payment that have accrued, and checks written to be approved, and any other emergency payment made since our last regular board meeting. Motion to approve payment of bills, payroll for the month and other properly presented claims.
  - Check Register
- J. Review of Benefit Unit applications as may be presented before the Board Meeting. Any necessary line extensions or easements, including any possible. The cost of such extensions that may be required by the board will also be presented with this agenda item.
  - i. TAP# 878 Julie Sheppard is requesting a 3/4“ meter at 700 240rd
  - ii. TAP# 879 Mike Van Zant is requesting a 3/4” meter at S 250rd
  - iii. TAP# 880 Stephen Smith is requesting a 3/4" meter at 220rd
- K. The Board will discuss and vote whether or not to approve and adopt regulations on refunds and/or rebates concerning line extensions.

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- L. Construction Committee Report. Motion for action to be voted on as required.
- M. Approve refund check for Tricia Gilson

**IV. OLD BUSINESS**

Unfinished business from previous Board Meeting.

**V. NEW BUSINESS**

Business not known at the time agenda was posted.

**VI. EXECUTIVE SESSION**

- A. The Board will conduct an executive session pursuant to Title 25, Oklahoma Statutes, Section 307 (B)(1-2) concerning discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of an individual salaried employee and discussion regarding negotiations concerning the employees of the District.
- B. The Board will conduct an executive session with its legal counsel pursuant to Title 25, Oklahoma Statutes, Section 307 (B)(4) concerning pending investigations by legal counsel relative to claims by the District against the City of Wagoner and the Wagoner Public Works Authority. Legal counsel has advised the Board that disclosure to third parties of the report to be made by legal counsel to the Board during executive session would seriously impair the ability of the Board and its legal counsel to process claims and/or conduct the continuing investigation into the claims and potential or pending litigation.

**VII. ADJOURNMENT**

Posted this 8<sup>th</sup> day of May 2024



Brad Jeffers-Chairman