

# RURAL WATER DISTRICT #6 January 13<sup>th</sup> 2025 BOARD MEETING

2219 W HWY 51

WAGONER, OK 74467

PHONE: 918-485-4195

## AGENDA MINUTES

The Board of Directors of Rural Water District #6 held its regular monthly meeting on Monday January 13, 2025, at 7:00 pm at the office address listed above.

### I. PROCEDURAL ITEMS:

#### A. Call to Order.

Brad Jeffers CALLED MEETING TO ORDER AT 7:00 PM

#### B. Recording of Board Members Present or Absent.

PRESENT	ABSENT	MEMBER
X		<u>JAMES FULK</u>
X		<u>BRAD JEFFERS</u>
		<u>BECKY CAMPBELL</u>
		<u>MEL BAKER</u>
X		<u>CASS CAGLE</u>

#### C. Recognition of Visitors.


### II. NON-ACTION ITEM-UNSCHEDULED PUBLIC APPEARANCE:

- A. Time allotted for the item shall be 10 minutes.
- B. Visitors shall state their name and purpose to address the board.
- C. The Board shall not take a vote on this item but will retain the right to move any item presented to the next regular meeting.
- D. The Board shall take comments under advisement.
- E. The Board reserves the right to stop this item at any given time or point and move forward with the action items on the agenda.

COMMENTS

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## III. ACTION ITEMS:

The Board will consider, discuss and vote to approve or not approve those items listed in this section. These items having been properly presented at the office prior to the time this agenda was prepared. Board reserves the right to move the order of appearance of items by motion to do same.

A. Approval of minutes of the December 9<sup>th</sup> monthly meeting.

<b>MOTION MADE BY</b> <u>James Fulk</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

B. Approval of Monthly Operations Report for December 2024. Motion for action to be voted on as required.

<b>MOTION MADE BY</b> <u>James Fulk</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

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## C. Approval of Financial Reports for December 31, 2023.

Bank Reconciliation.

Income Statement.

Balance Sheet

MOTION MADE BY <u>Cass Cagle</u> TO <u>Approve</u>
2 <sup>ND</sup> BY <u>James Fulk</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

## D. The manager will present list of monthly expenditures (including payroll) and claims for payment that have accrued, and checks written to be approved, and any other emergency payment made since our last regular board meeting. Motion to approve payment of bills, payroll for the month and other properly presented claims.

Check Register

MOTION MADE BY <u>James Fulk</u> TO <u>Approve</u>
2 <sup>ND</sup> BY <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

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- E. Review of Benefit Unit applications as may be presented before the Board Meeting. Any necessary line extensions or easements, including any possible. The cost of such extensions that may be required by the board will also be presented with this agenda item.

<b>MOTION MADE BY</b> _____ <b>TO</b> _____ <b>No Action</b> _____
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

COMMENTS

- F. Discuss actions to be taken regarding the past due benefits unit holder accounts.

<b>MOTION MADE BY</b> _____ <b>TO</b> _____ <b>No Action</b> _____
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

COMMENTS

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G. Construction Committee Report. Motion for action to be voted on as required.

MOTION MADE BY _____ TO <u>No Action</u>
2 <sup>ND</sup> BY _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

COMMENTS

H. Approval of Minutes of the December 12<sup>th</sup> Special Meeting

MOTION MADE BY <u>James Fulk</u> TO <u>Approve</u>
2 <sup>ND</sup> BY <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS

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## IV. OLD BUSINESS

Unfinished business from previous board meeting.

<b>MOTION MADE BY</b> _____ <b>TO</b> <u>No Action</u>
<b>2<sup>ND</sup> BY</b> _____

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

COMMENTS

## V. NEW BUSINESS

Business not known at the time agenda was posted.

<b>MOTION MADE BY</b> <u>James Fulk</u> <b>TO</b> <u>Approve</u>
<b>2<sup>ND</sup> BY</b> <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS
Discussed Leesa Cluff attending board member training in Morrison Ok she will be paid hourly and mileage

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## VI. EXECUTIVE SESSION

Proposed for discussion of personnel recommendations for resignation, termination, changes in status or employment of staff members, with possible vote to be taken after return to Open Sessions; pursuant to 25 O.S. Section 307 (B) (2)

- A. The Board will conduct an executive session pursuant to Title 25, Oklahoma Statutes, Section 307 (B)(1-2) concerning discussing the employment, hiring, appointment, promotion, demotion, disciplining or resignation of an individual salaried employee and discussion regarding negotiations concerning the employees of the District.
- B. The Board will conduct an executive session with its legal counsel pursuant to Title 25, Oklahoma Statutes, Section 307 (B)(4) concerning pending investigations by legal counsel relative to claims by the District against the City of Wagoner and the Wagoner Public Works Authority. Legal counsel has advised the Board that disclosure to third parties of the report to be made by legal counsel to the Board during executive session would seriously impair the ability of the Board and its legal counsel to process claims and/or conduct the continuing investigation into the claims and potential or pending litigation.

**MOTION MADE BY \_\_\_\_\_ To Enter Executive Session @ pm \_\_\_\_\_**  
**2<sup>ND</sup> BY \_\_\_\_\_**

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
			<u>CASS CAGLE</u>

COMMENTS

**MOTION MADE BY \_\_\_\_\_ To Come Out of Executive Session At: \_\_\_\_\_**  
**2<sup>ND</sup> BY \_\_\_\_\_**

VOTE			
YES	NO	ABSTAIN	MEMBER
			<u>JAMES FULK</u>
			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
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COMMENTS

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## VII. ADJOURNMENT

<b>MOTION MADE BY</b> <u>James Fulk</u> <b>To Adjourn at</b> <u>7:53</u>
<b>2<sup>ND</sup> BY</b> <u>Cass Cagle</u>

VOTE			
YES	NO	ABSTAIN	MEMBER
X			<u>JAMES FULK</u>
X			<u>BRAD JEFFERS</u>
			<u>BECKY CAMPBELL</u>
			<u>MEL BAKER</u>
X			<u>CASS CAGLE</u>

COMMENTS